

## **Course Contents- Syllabus, Course Documents, and Assignments**

The Syllabus, Course Documents, and Assignments areas all contain information that include text, such as the Grading Policies, or the files that can be downloaded and viewed such as the Syllabus and Course Outcomes.

To access one of these files, click on the underlined file name. Depending on how your browser is configured, the file will be opened automatically or you will be asked to save the file. If you choose to save the file, open it from the application the instructor used to create the file. For example, file names that end in “.doc” use Microsoft Word, files that end in “.xls” use Excel, and files that end in “.ppt” are PowerPoint files.